



Highland Park Parent Teacher Organization

January 2019 Meeting Minutes

Attendees: Melissa Bell, Jen Costa, Heather Torpy, Kim Zapp, Curtis Semana, Corie Wuehler, Roberto Solares-Solis (DC), Laurie Graeper, Lindsay Zobrist

AGENDA ITEMS	DISCUSSIONS/COMMENTS
Call meeting to order: Jen Costa	Wednesday, January 9th at 9:16 am in the library.
Disposition of Minutes	December minutes were approved.
President Report: Jen Costa	<ul style="list-style-type: none"> Ad hoc governance committee, seeking members. Insurance renewal due February 1st. Last year was \$255. January evening info meeting on Jan 31st at 6:30-7:30pm. Once or twice a year to get more volunteers and other parents to attend meetings. Art Literacy to speak as well. Proposed \$100 to spend from discretionary budget for food & beverage. Motion carried. Meeting agenda to follow.
Treasurer Report: Jen Costa	<ul style="list-style-type: none"> Current balance as of 12/31/18 is \$52,472.46.
Principal Report: Curtis Semana	<ul style="list-style-type: none"> Career day on Jan 25th. Teacher Sara Watterson is organizing as the STEM coordinator. Need 40% more parent volunteers to speak about their careers. Next year forecasting upcoming in February. Parent conferences on Feb 27th and 28th. PTO to provide teacher food on Thursday the 28th. SBAC testing in May. Similar format as PSAT. All students will do it at the same time.
Volunteer Report: Heather Torpy	<ul style="list-style-type: none"> Email and website options and pricing were discussed. Volunteer needs: 1) District clothes closet on January 23rd. Need 16 volunteers. 2) Raider Patrol Lead 3) Helper to make popcorn on Fridays. Roberto to take over updating the website. Lunchroom money spending idea. Jen to find out from Angela \$\$ amount.
New Business/ Action Items: Jen Costa	<ul style="list-style-type: none"> Requests for Funding: \$3000 for a new Kiln. Motion carried. Discussion on Goals for next two years related to fundraising and spending; Volunteers to reach out to incoming 6th graders interested in participating through elementary school PTO meetings. Discussion of a Special Meeting for Strategic Planning. More discussion to follow in future meetings. Board Succession Planning. Current positions open are communications, secretary and fundraising.
Adjourn	10:13 am
Secretary Signature	Melissa Bell, Recorder

2018-2019 Highland Park PTO Board Members:

Jen Costa	President	j.woytovich.costa@gmail.com
Yvonne Sundstrom	1 st VP Fundraising	yvonne.sundstrom@glassusa.com
Heather Torpy	2 nd VP Volunteer Coordinator	torpycad@gmail.com
Lindsay Zobrist	3 rd VP Communications	lindzobrist@hotmail.com
Angela Montz	Treasurer	treasurer.highlandparkpto@gmail.com
Melissa Bell	Recorder	mbell40@me.com